

WOODSTOCK ECONOMIC DEVELOPMENT COMMISSION

Expense Submission

Invoice #: 014

Submitted By: Beth Finlayson

Date: 5/25/22

For Payment To: ORIGIN OUTSIDE INC.

Vendor Invoice #: 18753

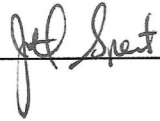
Amount: \$1,500.00

Purpose: Upgrading Woodstock EDC/Chamber website

Grant ID: 70

NEMRC Account: E-5093-070

Approved By: Jon Spector

Signature: 



Origin Outside Inc.
317 Acorn Lane
Shelburne, VT 05482
U.S.A

Invoice

Invoice # INV-18753
Invoice Date 4/25/2022
Due Date 5/25/2022
Terms Net 30 days

Town of Woodstock
Beth Finlayson
31 The Green
PO Box 48
Woodstock, VT 05091
U.S.A

Project TWS_0012 - Platform.sh Hosting Migration

****Project Description****

Origin will migrate the woodstockvt.com site from Pantheon to Platform.sh
Origin will bring over all files and assets to the new platform and develop a workflow for all future updates
Origin will create a system for daily backups

****Budget****

The following budget has been approved for Origin to implement the migration: \$1,500

****Timeline****

- Estimated start date w/o March 14th
- Completion date W/o March 21st*

*We are currently awaiting approval for our partner status. There is a chance this may delay the process but our goal is to cancel Pantheon before another month of charges

****Assumptions/ Out of scope****

Please note that all hosting charges will be handled by the client and the clients credit card must be directly inputted into Platform

The base hosting package is \$50 per month however due to large quantities of assets, you will need to pay for the increased disc space which is estimated at a \$7.50 month increase

Total estimated monthly charge is \$57.50. Please note this estimate is an estimate until the work is completed

Professional Services	1,500.00
Invoice Total (USD)	1,500.00
Amount Due (USD)	1,500.00

EIN 83-4365504

PAYMENT TERMS: Net 30 days

All cheques are to be made out to Origin Outside Inc. and mailed to the above address.

Direct deposits can be made out to the following Bank account:

KEY BANK, 149 Bank Street, Burlington, VT, 05402, USA
Account number: 4546 8100 3280
Routing number: 211 672 531